

**VILLAGE OF TUXEDO PARK  
BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 17, 2024  
*Draft***

Present: Mayor Marc D. Citrin  
Deputy Mayor Michele Lindsay  
Trustee Paul Brooke  
Trustee Joshua Scherer (via Zoom in New York City)  
Trustee Anna (Tinka) Shaw

Clerk: Elizabeth A. Doherty

Village Attorney: Jared A. Kasschau, Esq. (Harris Beach, PLLC) via Zoom and  
Brian S. Stoler, Esq. (Harris Beach, PLLC) via Zoom (arrived at 9:06 p.m.)

Attendees: Building and Land Use Officer John Ledwith, Department of Public Works  
Superintendent Jeff Voss, Police Chief Allen Faust, Jay Reichgott, and three  
other members of the public were in attendance at Village Hall and  
approximately 16 members of the public attended via Zoom.

Mayor Citrin called the meeting to order at 7:00 p.m. Roll call was taken followed by the Pledge of Allegiance.

**Reports to the Board  
Resolution 0417-01**

Be it resolved that the Board add all written reports to the permanent record.

Motion made by Mayor Citrin seconded by Trustee Shaw.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

**Approval of Minutes**  
**Resolution 0417-02**

Be it resolved that the Board of Trustees approve the minutes from the following meetings:

- a. March 20, 2024 Regular Meeting
- b. March 25, 2024 Special Meeting
- c. April 3, 2024 Special Meeting

Motion made by Mayor Citrin seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Abstain

**Sunday Deliveries**  
**Resolution 0417-03**

Be it resolved that the Board of Trustees allow for non-food deliveries on Sundays.

Motion made by Mayor Citrin seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Nay  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Nay

**Renewal of Health Insurance Plans**  
**Resolution 0417-04**

Be it resolved that the Board of Trustees approve to approve CDPHP, a dental insurance plan, at the same rates as last year; MWG Administrators, a vision insurance plan, at the same rates as last year; and MVP Health Care at a cost of \$18,861.75 per month, which includes dependents up to the age of 30.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
 Deputy Mayor Lindsay – Aye  
 Trustee Brooke – Aye  
 Trustee Scherer – Aye  
 Trustee Shaw – Aye

**Resignation of Planning Board Chair**  
**Resolution 0417-05**

Be it resolved that the Board of Trustees accept the resignation of JoAnn Hansen as Chair of the Planning Board.

Motion made by Mayor Citrin seconded by Trustee Shaw.

Vote of the Board:

Mayor Citrin – Aye  
 Deputy Mayor Lindsay – Aye  
 Trustee Brooke – Aye  
 Trustee Scherer – Aye  
 Trustee Shaw – Aye

**Appointment of Planning Board Chair**  
**Resolution 0417-06**

Be it resolved that the Board of Trustees appoint Jay Reichgott as Chair of the Planning Board through July 3, 2024.

Motion made by Mayor Citrin, seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye  
 Deputy Mayor Lindsay – Aye  
 Trustee Brooke – Aye  
 Trustee Scherer – Aye  
 Trustee Shaw – Aye

**Capital Planning Committee**  
**Resolution 0417-07**

Be it resolved that the Board of Trustees approval the formation of the Capital Planning Committee, with JoAnn Hansen serving as Chair and Deputy Mayor Michele Lindsay, Trustee Joshua Scherer, Tom Bermingham and Gardiner Hempel serving as members of the committee.

Motion made by Mayor Citrin, seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

**Monarch Butterfly Pledge**  
**Resolution 0417-08**

Be it resolved that the Board of Trustees authorize the Mayor to sign the Mayor's Monarch Pledge.

Motion made by Mayor Citrin, seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

**Town Sewer Refunds**  
**Resolution 0417-09**

Be it resolved that the Board of Trustees provide refunds to Town sewer customers who were billed for Village sewer services.

Motion made by Mayor Citrin, seconded by Trustee Shaw.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

**Landscaper Licensing Application**  
**Resolution 0417-10**

Be it resolved that the Board of Trustees approve the Landscaper Licensing Application (shown as Attachment A to these minutes).

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Nay

**Wee Wah Fishing Club**  
**Fish Stocking Request**  
**Resolution 0417-11**

Be it resolved that the Board of Trustees approve the Wee Wah Fishing Club request to provide fish stocking in Wee Wah Lake.

Motion made by Mayor Citrin, seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

**Shed Media Request**  
**Resolution 0417-12**

Be it resolved that the Board of Trustees approve the request from Shed Media to film an episode of The Real Housewives in the Village of Tuxedo Park, solely interior, at an address on Lookout Road, subject to a fee for a police officer, dependent upon the number of hours that the filming takes place. The fee is to be paid directly to the Village.

Motion made by Mayor Citrin, seconded by Trustee Brooke.

Vote of the Board:

- Mayor Citrin – Aye
- Deputy Mayor Lindsay – Aye
- Trustee Brooke – Aye
- Trustee Scherer – Aye
- Trustee Shaw – Aye

**Election Day Hours**  
**Resolution 0417-13**

Be it resolved that the Board of Trustees resolve to hold Village Elections at 80 Lorillard Road on Tuesday, June 18<sup>th</sup> from 7:00 a.m. to 9:00 p.m.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

- Mayor Citrin – Aye
- Deputy Mayor Lindsay – Aye
- Trustee Brooke – Aye
- Trustee Scherer – Aye
- Trustee Shaw – Aye

**Board Terms**  
**Resolution 0417-14**

Be it resolved that the Board of Trustees release a memo provided by Village Attorney Brian Stolar, Esq. that lists the current Board of Architectural Review members and their terms (Attachment B to these minutes).

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

- Mayor Citrin – Aye
- Deputy Mayor Lindsay – Aye
- Trustee Brooke – Aye
- Trustee Scherer – Aye
- Trustee Shaw – Aye

**Audit of Claims**

Village Clerk-Treasurer Doherty noted for the record the audit of claims for the month of March as follows: General Fund - \$136,077.57, Sewer Fund - \$5,514.44 and Water Fund - \$16,603.20.

**Budget Transfers**  
**Resolution 0417-16**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_ it was resolved to approve the following budget transfers:

**Sewer Fund**

8130.4 - Sewage Contractual	132,000.00	
8130.50 - I&I (Inflow & Infiltration)		132,000.00

**General Fund**

1110.1 - Judicial Personnel	1,250.00	
1325.4 - Treasurer Personnel	3,150.00	
1325.4 - Treasurer Contractual	500.00	
1325.44 - Treasurer-IT Support	700.00	
1620.4 - Buildings DPW & VH	3,000.00	
1460.4 Records Mgmt Cont		8,600.00
3640.41 - Online Syst & License Reader	200.00	
3120.4 - Police Contractual		200.00
3620.1 - Building Inspector Personnel	25,500.00	
3620.4 - Building Inspector Contractual	175.00	
5110.4 - Street Maint Contractual	120,928.43	
5130.4 - Machinery Cont	22,000.00	
9010.8 - NYS Retirement	1,000.00	
1640.2 - Central Garage Equipment	5,000.00	
1440.4 - Engineering Cont		10,000.00
1620.2 - Buildings Equipment		2,500.00
1930.4 - Judgments & Claims		10,500.00
5142.1 - Snow Removal Personnel		13,350.00
5142.4 - Snow Removal Contractual		24,000.00
8170.1 - Street Cleaning Personnel		15,000.00
9040.8 - Workmans Comp		15,000.00
Appropriations		84,253.43

Vote of the Board:

Mayor Citrin –  
Deputy Mayor Lindsay –  
Trustee Brooke –  
Trustee Scherer –  
Trustee Shaw –

**Enter Executive Session**  
**Resolution 0417-17**

Be it resolved that the Board of Trustees leave the Public Meeting and enter Executive Session at 9:35 p.m. to discuss individual complaints regarding sewer charges on their properties.

Motion made by Mayor Citrin seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

**Exit Executive Session**  
**Resolution 0417-18**

Be it resolved that the Board of Trustees exit Executive Session and re-enter the Public Meeting at 10:21 p.m.

Motion made by Mayor Citrin, seconded by Trustee Shaw.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

**Adjournment**  
**Resolution 0417-19**

Be it resolved that the Board of Trustees adjourn the Public Meeting at 10:22 p.m.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye



Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

