

**VILLAGE OF TUXEDO PARK  
BOARD OF TRUSTEES  
REGULAR MEETING  
FEBUARY 21, 2024**

Present: Mayor Marc D. Citrin  
Deputy Mayor Michele Lindsay  
Trustee Paul Brooke  
Trustee Joshua Scherer (via Zoom in New York City)  
Trustee Anna (Tinka) Shaw (via Zoom in Combodia)

Clerk: Elizabeth A. Doherty

Village Attorney: Brian S. Stolar, Esq. (Harris Beach, PLLC) via Zoom

Attendees: Building and Land Use Officer John Ledwith, Department of Public Works  
Superintendent Jeff Voss, Police Chief David Conklin (via Zoom),  
three members of the public were in attendance at Village Hall and  
approximately 17 members of the public attended via Zoom.

Mayor Citrin called the meeting to order at 7:00 p.m. The Pledge of Allegiance was made followed by roll call.

**Reports to the Board  
Resolution 0221-01**

Be it resolved that the Board add all written reports to the permanent record.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

Approval of the minutes of the January 17, 2024 meeting was tabled to the next meeting.

**Appointment of Allen M. Faust  
as Police Chief  
Resolution 0221-02**

A RESOLUTION APPOINTING AND APPROVING THE EMPLOYMENT OF ALLEN M. FAUST AS THE CHIEF OF POLICE OF THE VILLAGE OF TUXEDO PARK

WHEREAS, the Mayor and Board of Trustees have conducted a thorough search for a Chief of Police for the Village of Tuxedo Park, and

WHEREAS, the Mayor and Board find that Allen M. Faust has demonstrated that he has the requisite qualifications, knowledge, training and experience to perform the duties and responsibilities of Chief of Police, and

WHEREAS, the Mayor and the Board find it to be in the best interests of the Village for the preservation of public safety, peace and welfare of the residents of the Village that said appointment and employment be approved and confirmed, and

WHEREAS, the appointment of the Chief of Police is to be made by the Board in accordance with Village Code 18-2,

NOW, THEREFORE,

BE IT RESOLVED, that the Board appoints Allen M. Faust as the Chief of Police of the Village of Tuxedo Park and further authorizes that Allen M. Faust shall receive compensation of \$35,000 per year and benefits due him in accord with New York State law as further provided in an employment agreement between Allen M. Faust and the Village, in a form approved by the Village Attorney, and

BE IT FURTHER RESOLVED, that the appointment shall be effective upon the completion of any predicate requirements, including the filing of an oath of office, and shall run through the balance of the 2023-24 official year and the 2024-25 official year, and

BE IT FURTHER RESOLVED, that the Board authorizes the Mayor to execute the employment agreement upon approval by the Village Attorney as to form.

Motion made by Deputy Mayor Lindsay, seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Aye

**Munistat Agreement  
Resolution 02121-03**

Be it resolved that the Board of Trustees authorize Mayor Citrin to sign the service agreement with Munistat.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

- Mayor Citrin – Aye
- Deputy Mayor Lindsay – Aye
- Trustee Brooke – Aye
- Trustee Scherer – Aye
- Trustee Shaw – Aye

Trustee Shaw left the meeting at approximately 8:16 pm.

**Resignation of Part-Time Police Officer Sullivan  
Resolution 0221-04**

Be it resolved that the Board of Trustees accept the resignation of Part-Time Police Officer Emma Sullivan who has accepted a full-time position with the Town of Blooming Grove.

Motion made by Mayor Citrin, seconded by Trustee Brooke.

Vote of the Board:

- Mayor Citrin – Aye
- Deputy Mayor Lindsay – Aye
- Trustee Brooke – Aye
- Trustee Scherer – Aye
- Trustee Shaw – Absent

**Wee Wah Park Beach  
Request for Proposals  
Resolution 0221-05**

Be it resolved that the Board of Trustees authorize Clerk Doherty to publish a Request for Proposals for Wee Wah Park Beach.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Absent

**Landscaper Licensing Law  
Public Hearing  
Resolution 0221-06**

Be it resolved that the Board of Trustees schedule a Public Hearing on Introductory Local Law No. 1, Chapter 67, Landscapers, as drafted, on March 20, 2024 at 6:30 p.m.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Absent

**Audit of Claims**

Village Clerk-Treasurer Doherty noted for the record the audit of claims for the month of January as follows: General Fund - \$511,916.64, Sewer Fund - \$56,462.49, Water Fund - \$48,095.57, and Professional Fees - \$1,149.00. The information for January was not available last month because the accounting system was being changed. Also, please note that the January numbers include many expenses that would normally have been included in the December audit of claims except for the fact that the accounting system was not in use that month due to the transition from the online version of the accounting program to a desktop version.

Village Clerk-Treasurer Doherty noted for the record the audit of claims for the month of February as follows: General Fund - \$231,598.72, Sewer Fund - \$3,650.58 and Water Fund - \$42,210.56.

### **Budget Transfers**

Village Clerk-Treasurer Doherty noted the following budget transfers in the General Fund:

1. 9010.8 NYS Retirement-ERS \$3,000 to 1110.1 Judicial-Personnel
2. 9010.8 NYS Retirement-ERS \$1,700 to 1325.44 Treasurer IT Support
3. 1210.1 Mayor-Personnel \$20,000 to 1420.4 Legal Contractual
4. 1620.2 Buildings-Equipment \$15,000 to 1420.4 Legal Contractual
5. 9010.8 NYS Retirement-ERS \$15,000 to 1420.4 Legal Contractual
6. 9015.8 NYS Retirement-PFRS \$30,000 to 1420.4 Legal Contractual
7. 1210.1 Mayor-Personnel \$500 to 1950.4 Taxes on Village Property

Village Clerk-Treasurer Doherty noted the following budget transfers in the Sewer Fund:

1. 8130.5 I&I \$18,000 to 8130.1 Sewage Personnel
2. 8130.5 I&I \$55,000 to 8130.4 Sewage Contractual

Village Clerk-Treasurer Doherty noted the following budget transfer in the Water Fund:

1. 8310.4 Water-Administration \$10,000 to 8340.4 Trans & Distribution-Contractual

### **Enter Executive Session Resolution 0221-07**

Be it resolved that the Board of Trustees leave the Public Meeting and enter Executive Session at 8:59 p.m. to discuss water bills and legal matters.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Absent

### **Exit Executive Session Resolution 0221-08**

Be it resolved that the Board of Trustees re-enter the Public Meeting at 9:22 p.m.

Motion made by Mayor Citrin, seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Absent

**Sewer Account Adjustment Request**  
**96 Cliff Road**  
**Resolution 0221-09**

On a motion made by Mayor Citrin, seconded by Trustee Brooke, it was resolved to deny the request for a sewer account adjustment to 96 Cliff Road.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Absent

**Sewer Accounts Adjustment Request**  
**Accounts #547 and #548**  
**Resolution 0221-10**

On a motion made by Mayor Citrin, seconded by Trustee Brooke, it was resolved to approve the request for refunds to accounts #547 and #548 as these accounts are being provided with sewer service from the Town of Tuxedo. The refunds are in the amount of \$621.08 and \$664.06, respectively.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Absent

**Sewer Account Adjustment Request**  
**95 Summit Road**  
**Resolution 0221-11**

On a motion made by Mayor Citrin, seconded by Trustee Brooke, it was resolved to deny the request for a refund in the amount of \$433.74.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Absent

The request from Account #66 for relief of \$30,973 owed for a Town account was tabled pending the receipt of official proof from the bankruptcy court of the United States.

**Adjournment**  
**Resolution 0221-09**

On a motion made by Mayor Citrin, seconded by Trustee Brooke, it was resolved to adjourn the meeting at 9:23 p.m.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Brooke – Aye  
Trustee Scherer – Aye  
Trustee Shaw – Absent

Respectfully submitted,

*Elizabeth A. Doherty*

Elizabeth A. Doherty  
Village Clerk-Treasurer