

**VILLAGE OF TUXEDO PARK
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 28, 2024**

Present: Mayor Marc Citrin
Deputy Mayor Michele Lindsay
Trustee Anna “Tinka” Shaw

Clerk: Elizabeth A. Doherty

Absent: Trustee Paul Brooke
Trustee Joshua Scherer

Attendees: No members of the public were in attendance at Village Hall and no members of the public attended via Zoom.

Mayor Citrin called the meeting to order at 9:08 am and led with the Pledge of Allegiance. Roll call was taken.

**Minutes
Resolution 0528-01**

Be it resolved that the Board of Trustees approve the minutes from April 17, 2024.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Brooke – Absent
Trustee Scherer – Absent
Trustee Shaw – Aye

**Water Fund Budget Modification
Resolution 0528-02**

Be it resolved that the Board of Trustees modify the fiscal year 2024-2025 Water Fund budget to include to include Appropriated Surplus of \$94,093 and changing the amounts for New York State Retirement, Social Security and Medicare to \$21,528, \$11,213 and \$2,168, respectively.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Brooke – Absent
Trustee Scherer – Absent
Trustee Shaw – Aye

Grant Application
Resolution 0528-03

WHEREAS, the Village of Tuxedo Park Village Board ("Village Board") is applying for grant funding pursuant to the New York State WIIA program offered through the New York State Environmental Facilities Corporation ("EFC"); and

WHEREAS, the Village Board desires to obtain grant funds to assist in completing the following Village projects: (1) Tuxedo Park Water Main Replacement; (2) WTP Clearwell Upgrades; (3) East Village Water Main; (4) Mountain Road Water Main Upgrades, and (5) Relocate Town of Tuxedo Water Meter (hereinafter "the Village Water Infrastructure Projects"); and

WHEREAS, the Village Board intends to finance a portion of the project via issuance of a bond; and

WHEREAS, the WIIA grant application requires this resolution to be approved by the Village Board as part of the application process.

NOW, THEREFORE, BE IT RESOLVED that:

- Section 1. The above "WHEREAS" clauses are hereby incorporated by reference as though set forth in full herein.
- Section 2. The Village Board hereby authorizes the undertaking of the Village Water Infrastructure Projects at a maximum total cost of \$3,686,280.00 including Village financing in the amount of \$1,474,512.00 for the Village Water Infrastructure Projects.
- Section 3. The Village Board hereby declares that, in addition to the proposed grant funds in the amount of \$2,211,768.00, the Village hereby commits to expend \$1,474,512.00 from Village financing, constituting the Village portion of the funding of such Village Water Infrastructure Projects.
- Section 4. The Village Board hereby designates Mayor Marc Citrin as the Village representative who shall be authorized to sign the funding agreement with the EFC as well as any associated documents.

Section 5. The Village Board intends to issue a debt for the Village Water Infrastructure Projects in the form of bonding.

Section 6. The Mayor, or any other Village official, employee or consultant at the Mayor's directions is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 7. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Brooke – Absent
Trustee Scherer – Absent
Trustee Shaw – Aye

The Resolution was thereupon duly adopted.

Budget Transfers
Resolution 0528-04

Be it resolved that the Board of Trustees approve the budget transfers as shown in the attachment to these minutes.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Brooke – Absent
Trustee Scherer – Absent
Trustee Shaw – Aye

Adjournment
Resolution 0528-05

Be it resolved that the Board of Trustees adjourn the Special Meeting at 9:47 a.m.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Brooke – Absent
Trustee Scherer – Absent
Trustee Shaw – Aye

Respectfully submitted,

A handwritten signature in cursive script that reads "Elizabeth A. Doherty".

Elizabeth A. Doherty
Village Clerk-Treasurer

ATTACHMENT A

GENERAL FUND		Original Budget
1001	REAL ESTATE PROPERTY TAX	\$ 3,654,610
1081	PAYMENT IN LIEU OF TAXES (TPS)	\$ 6,000
1090	INT & PEN ON RL PROP TAXES	\$ 24,000
Total	PROP TAX ITEMS	\$ 3,684,610
1120	COUNTY SALES TAX	\$ 100,000
Total	NON-PROP TAX	\$ 100,000
1230	CLERK FEES	\$ 75
Total	GENERAL	\$ 75
1520	POLICE FEES	\$ 200
1521	TP TAGS & LPR	\$ 1,250
1589	OTHER/PARKING DETAILS	\$ 2,000
Total	PUBLIC SAFETY	\$ 3,450
2001	WEE WAH PARK MEMBERSHIP	\$ 35,000
2110	ZONING FEES	\$ 1,500
2115	PLANNING FEES	\$ -
2122	SEWER CHARGES	\$ -
2130	REFUSE/GARBAGE CHARGES	\$ 2,000
Total	HOME & COMM SERVICES	\$ 38,500
2401	INTEREST	\$ 4,000
2410	PROPERTY RENTAL	\$ 40,200
2411	LICENSE AGREEMENT FEES	\$ 7,800
Total	USE OF MONEY & PROPERTY	\$ 52,000
2555	BLDG DEPT PERMITS & SEARCH REQUESTS	\$ 25,000
2590	BOAT & DOCK PERMITS	\$ 20,000
Total	PERMITS	\$ 45,000
2610	COURT FINES	\$ 12,000

Total	FINES AND FORFEITURES	\$	12,000	
2660	SALE OF REAL PROPERTY	\$	-	
2665	SALE OF EQUIP	\$	500	
2680	INSURANCE RECOVERY	\$	-	
Total	PROP SALE/LOSS COMP	\$	500	
	REFUND PRIOR YR EXPENSES -			
2701	PERMA REFUND	\$	-	
2750	AIM RELATED PAYMENTS	\$	5,722	
2770	UNCLASSIFIED REVENUES	\$	-	
Total	MISCELLANEOUS	\$	5,722	
	INTERFUND TRANSFER (From			
5031	Water)	\$	20,000	
Total		\$	20,000	
3001	STATE AID/PER CAPITA	\$	-	
3005	STATE AID/MORTGAGE	\$	35,000	
3040	STATE AID/STAR PROGRAM	\$	-	
3089	STATE AID/FEMA/OTHER GRANTS	\$	-	
Total	STATE AID	\$	35,000	
	Unbudgeted Donations			
Total	GENERAL FUND REVENUES	\$	3,996,857	
	APPROPRIATED TAX CAP			
	RESERVES	\$	-	
	APPROPRIATED SURPLUS-I&I	\$	-	
3000	APPROPRIATED SURPLUS	\$	-	\$ 84,253
	TOTAL GENERAL FUND REV	\$	3,996,857	
GENERAL FUND				
Appropriations				
1110.10	JUDICIAL-PERS SERV	\$	12,000	\$ 1,250
1110.40	JUDICIAL-CONTR	\$	150	
Total	JUDICIAL	\$	12,150	

1210.10	MAYOR	\$	35,700	
Total	EXECUTIVE	\$	35,700	
1320.40	AUDITOR - CONTR	\$	24,000	
1325.10	TREASURER-PERS SERV	\$	77,000	\$ 3,150
1325.12	TREASURER-CLERICAL ASSISTANT	\$	3,500	
1325.20	TREASURER-EQUIP	\$	-	
1325.40	TREASURER-CONTRACTUAL	\$	4,500	\$ 500
1325.41	TREASURER-COMPUTER	\$	-	
1325.44	TREASURER-IT SUPPORT	\$	5,000	\$ 700
1325.45	TREASURER-BOARD MEETINGS	\$	1,500	
1355.40	ASSESSOR-CONTR	\$	1,000	
Total	FINANCE	\$	116,500	
1420.40	LEGAL-GEN-CONTR	\$	140,000	
1440.41	ENGINEER- CONTR	\$	25,000	\$ (10,000)
	OTHER CONSULTANTS -			
1440.42	QUICKBOOKS	\$	30,000	
1450.20	ELECTION-EQUIPMENT	\$	-	
1450.40	ELECTION-CONTR	\$	3,000	
1460.40	RECORDS MGMT-CONTR	\$	8,600	\$ (8,600)
Total	STAFF	\$	206,600	
	VILLAGE BUILDINGS EQUIPMENT			
1620.20	AND CAPITAL OUTLAY	\$	5,000	\$ (2,500)
1620.21	DPW BUILDING REPAIR	\$	-	
1620.25	BOOTH CONSTRUCTION	\$	-	
1620.40	DPW & VILLAGE BUILDINGS CONTR	\$	25,185	\$ 3,000
1640.20	CENTRAL GARAGE-EQUIP	\$	5,000	\$ 5,000
1640.40	CENTRAL GARAGE-CONTR	\$	40,000	
1640.42	CENTRAL GARAGE-CLOTHING	\$	-	
1670.40	CENTRAL PRINT/MAIL-CONTR	\$	25,000	
Total	SHARED SERVICES	\$	100,185	
1910.40	INSURANCE-CONTR	\$	108,000	
1920.40	MUNICIPAL ASSO DUES	\$	1,500	
1930.40	JUDGMENT & CLAIMS	\$	-	\$ (10,500)
1950.40	TAXES ON VILL PROP-CONTR	\$	10,500	
1989.40	LAKES MANAGEMENT	\$	30,000	
Total	SPECIAL ITEMS	\$	150,000	

3120.10	POLICE-PERS SERV	\$	818,705	
3120.20	POLICE-EQUIP (Includes installment payment on 3 vehicles)	\$	34,125	
3120.30	POLICE SURVEILLANCE	\$	12,670	
3120.41	POLICE-SOUTH GATE	\$	3,500	
3121.4	POLICE-CONTRACTUAL	\$	102,500	\$ (200)
8130.44	TOWN SEWER CHG. (determined by Town of Tuxedo)	\$	-	
3520.10	SAFETY FROM ANIMALS-PERS SERV	\$	-	
3520.40	SAFETY FROM ANIMALS (Deer Culling)	\$	-	
3640.21	ONLINE SYSTEM & LICENSE PLATE READER	\$	13,000	\$ 200
3640.40	CIVIL DEFENSE-CODERED SYSTEM	\$	3,300	
Total	POLICE	\$	987,800	
3620.10	BLDG. INSPECTOR-PERS SERV (part previously 1440.41)	\$	124,200	\$ 25,500
3620.40	BLDG. INPSECTOR-CONTR	\$	300	\$ 175
Total	BUILDING DEPARTMENT	\$	124,500	
5010.10	STREET ADMIN-PERS SERV	\$	26,383	
5010.20	STREET ADMIN-EQUIPMENT	\$	-	
5010.40	STREET ADMIN-CONTRACTUAL	\$	800	
5020.40	STORM WATER GIS/ENG	\$	22,000	
5110.20	STREET MAINT-EQUIP	\$	10,000	
5110.40	STREET MAINT-CONTR	\$	200,000	\$ 120,928
5130.20	MACHINERY-EQUIP (Includes 1 new truck + installment pmts on 2 vehicles)	\$	-	
5130.40	MACHINERY-CONTR	\$	20,000	\$ 22,000
5142.10	SNOW REMOVAL-PERS SERV	\$	27,500	\$ (13,350)
5142.20	SNOW REMOVAL-EQUIP	\$	3,000	
5142.40	SNOW REMOVAL-CONTR	\$	60,000	\$ (24,000)
5182.40	STREET LIGHTING-CONTR	\$	8,000	
Total	TRANSPORTATION	\$	377,683	
7110.40	PARKS-TAB, Trails	\$	-	
7140.10	RECREATION-WEE WAH PARK PERSONNEL	\$	-	

7140.40	RECREATION-WEE WAH PARK CONT	\$	20,000	
Total	RECREATION	\$	20,000	
8010.10	ZONING-PERS SERV	\$	2,000	
8020.10	PLANNING-PERS SERV	\$	1,200	
8020.40	PLANNING-CONTR	\$	-	
8030.10	BAR-PERS SERV	\$	3,600	
8030.40	BAR-CONTR	\$	-	
8040.40	TREE ADVISORY BOARD	\$	1,500	
8050.02	TRAILS COMMITTEE	\$	-	
8130.10	SEWAGE - PERS SERV	\$	-	
8130.20	SEWAGE - EQUIP	\$	-	
8130.40	SEWAGE - CONTR	\$	-	
8130.42	SEWER - RATE CONSULTATION	\$	-	
8130.50	INFLOW & INFILTRATION (I&I Eng.)	\$	-	
8160.40	GARBAGE - CONTR	\$	173,940	
8170.10	STREET CLEANING - PERS SERV DPW ROADS	\$	368,701	\$ (15,000)
8170.20	STREET CLEANING - EQUIP DPW ROADS	\$	-	
8170.40	STREET CLEANING - CONTR DPW ROADS	\$	4,000	
8797.4	RADIO FREQUENCY REVIEW/CONSUL	\$	3,000	
Total	HOME & COMM SERV.	\$	557,941	
9010.80	NYS STATE EMP RET/ERS	\$	106,090	\$ 1,000
9015.8A	NYS STATE EMP RET/PFRS	\$	142,140	
9030.80	SOCIAL SECURITY	\$	103,000	
9035.80	MEDICARE	\$	25,750	
9040.80	WORKMANS COMP	\$	61,800	\$ (15,000)
9050.80	UNEMPLOYMENT	\$	1,545	
9055.80	DISABILITY INS.	\$	7,313	
9060.80	HEALTH INS plus DENTAL/VISION & MEDICARE)	\$	545,900	
Total	EMPLOYEE BENEFITS	\$	993,538	
9720.60	CAPITAL NOTES-PRINCIPAL (Moved to 513020A)			
9720.70	CAPITAL NOTES-INTEREST (Moved to 513020A)	\$	-	
		\$	-	

9730.60	DEBT: PRINCIPAL (\$180,000 Sewer Plant)	\$	175,655
9730.61	DEBT: NEW (P&I)	\$	-
9730.70	DEBT: INTEREST (\$3,271 Sewer Plant)	\$	138,605
Total	DEBT SERVICE	\$	314,260
9950	TRANSFER TO CAPITAL PROJECTS FUND	\$	-
	TOTAL TRANSFER TO CAPITAL PROJECTS FUND	\$	-
	TOTAL GENERAL FUND EXPENSES	\$	3,996,857
	NET INCOME (LOSS)	\$	0