

**VILLAGE OF TUXEDO PARK
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 16, 2025
*Draft***

Present: Mayor Marc D. Citrin
Trustee Paul Brooke
Trustee Joshua Scherer (via Zoom)
Trustee Jedediah Turner

Absent: Deputy Mayor Michele Lindsay

Clerk: Elizabeth A. Doherty

Village Attorney: Jared Kasschau, Esq. (Harris Beach, PLLC) via Zoom

Attendees: Building and Land Use Officer John Ledwith, Department of Public Works
Superintendent Jeff Voss, Police Chief Allen Faust, two members of the
public were in attendance at Village Hall and approximately three members
of the public attended via Zoom.

Mayor Citrin called the meeting to order at 7:07 p.m. The Pledge of Allegiance was made followed by roll call.

**Reports to the Board
Resolution 0416-01**

Be it resolved that the Board add all written reports to the permanent record.

Motion made by Mayor Citrin and seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Minutes
Resolution 0416-02

Be it resolved that the Board of Trustees approve the minutes from the following meetings:

- a.** March 10, 2025 Special Meeting
- b.** March 10, 2025 Continuation of Grievance Day

Motion made by Mayor Citrin and seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Abstain

Trustee Turner abstained from voting on the meetings of March 10th because he was not in attendance.

Minutes
Resolution 0416-03

Be it resolved that the Board of Trustees approve the minutes from the following meetings:

- a.** March 19, 2025 Board of Assessors Meeting
- b.** March 19, 2025 Regular BOT Meeting

Motion made by Mayor Citrin and seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

West Lake Road Bridge Project
Resolution 0416-04

Mayor Citrin discussed the West Lake Road Bridge Project. West Lake Road Bridge is just south of the intersection with Eagle Mountain Road. It has been deteriorating for years. The curb line has continued to eat away into the north bound lane. There was no question that it had been replaced. Because of the nature of the job, which includes a culvert under the bridge to allow water to pass, it was decided that it would be sent out for bid. A Request for Proposals was

prepared and five bids were received. The sealed bids were opened on April 4th in the presence of the Village Clerk, Mayor Citrin, DPW Supervisor Jeff Voss and Jake Werling of Colonnelli Brothers, Inc. (one of the bidders).

1. Belleville Landscaping, Inc.
84 N Route W, Suite D
Congers, NY 10920
\$233,175
2. Sun Up Construction
85 Airport Drive
Wappingers Falls, NY 12590
\$625,000
3. Jorrey Excavating, Inc.
160 Bart Bull Road
Middletown, NY 10941
\$229,000
4. Curti Associates
169 Route 303
Valley Cottage, NY 10989
\$272,470
5. Colonnelli Brothers, Inc.
409 South River Street
Hackensack, NJ 07601
\$264,300

Code Enforcement Officer John Ledwith checked the references of each company that submitted a bid.

Be it resolved that the Board of Trustees award the contract for the replacement of the West Lake Road Bridge and culvert to Jorrey Excavating, Inc., 160 Bart Bull Road, Middletown, NY 10941 at a price of \$229,000.

Motion made by Mayor Citrin and seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Election Date Referendum
Resolution 0416-05

WHEREAS, on November 15, 2023, the Village Board of Trustees duly adopted Resolution 1115-04 transferring the conduct of village elections to the Orange County Board of Elections, given the County Board's resources and their experience and expertise in conducting municipal elections; and

WHEREAS, general village elections held in and for the Village of Tuxedo Park are currently held on the third Tuesday of June and all the election districts contained within the village are located wholly within the village and County of Orange; and

WHEREAS, on January 27, 2025, Grand Jury Term 6 of the Orange County Court, pursuant to its authority under Criminal Procedure Law § 190.85(1)(c), issued its Report #2025-001 recommending, among other things, "that village boards move village elections to Election Day in November to enhance voter participation and not impede the efficiency of the Orange County Board of Elections"; and

WHEREAS, the Village Board of Trustees agrees with and adopts the recommendations made by Grand Jury Term 6 with respect to moving village elections in the Village of Tuxedo Park to coincide with the date of the general election in November to enhance voter participation and facilitate the efficiency of the Orange County Board of Elections; and

WHEREAS, pursuant to Election Law § 15-104(1)(c), the Board of Trustees of the Village of Tuxedo Park may adopt a resolution providing that village elections shall occur on the day of the general election; and

WHEREAS, resolutions providing that village elections shall occur on the day of the general election are typically subject to a mandatory referendum under Election Law § 15-104(1)(a) and Village Law § 9-912.

NOW THEREFORE, BE IT:

RESOLVED, that in accordance with Election Law § 15-104(1)(c), the Board of Trustees determines that village elections shall occur on the day of the general election in November; and it is further

RESOLVED, that this resolution is subject to a mandatory referendum as provided in Article 9 of the New York State Village Law and shall not become effective until a referendum has been conducted approving this resolution; and it is further

RESOLVED, that the Village Clerk is authorized to take such action as may be necessary to effectuate the terms of this Resolution.

Motion made by Mayor Citrin and seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

**Arch Pool Management
First Amendment to Master Services Agreement
Resolution 0416-06**

Be it resolved that the Board of Trustees approve the First Amendment to Master Services Agreement of Arch Pool Management for the Wee Wah Park & Beach Club 2025 season.

Motion made by Mayor Citrin, seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

**Dental Insurance Renewal
Resolution 0416-07**

Be it resolved that the Board of Trustees approve to approve CDPHP, a dental insurance plan, at the same rates as last year.

Motion made by Mayor Citrin, seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Amawalk Consulting Group LLC Agreement
Resolution 0416-07

Be it resolved that the Board of Trustees authorize the Mayor to sign the agreement with Amawalk Consulting Group LLC for professional consulting services in preparing recommendations for revisions to rates for water and sewer services, total billings not to exceed \$22,000.

Motion made by Mayor Citrin, seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Weston & Sampson Proposal
Resolution 0416-08

Be it resolved that the Board of Trustees authorize the Mayor to sign the proposal submitted by Weston & Sampson for engineering services relating to storm system GPS location and GIS update support for a total estimated fee of \$20,200.

Motion made by Mayor Citrin, seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Board of Architectural Review Resignation
Resolution 0416-09

Be it resolved that the Board of Trustees accept the resignation of Julie Reid from the Board of Architectural Review.

Motion made by Mayor Citrin and seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Board of Architectural Review Appointment
Resolution 0416-10

Be it resolved that the Board of Trustees appoint William Mincey of Clubhouse Road to fill the vacancy created by the resignation of Julie Reid from the Board of Architectural Review for the remainder of her term which will expire in July 2029.

Motion made by Mayor Citrin and seconded by Trustee Scherer.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Hiring of Part-Time Police Officer
Resolution 0416-11

Be it resolved that the Board of Trustees approve hiring Natalie Welsh as a Part-Time Police Officer.

Motion made by Mayor Citrin and seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Intermunicipal Agreement with Town
For Use of the Wee Wah Park
Resolution 0416-12

Be it resolved that the Board of Trustees approve the Intermunicipal Agreement with the Town of Tuxedo for the use of the Wee Wah Park by the Town of Tuxedo Summer Camp.

Motion made by Mayor Citrin and seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Acosta DMA, LLC Cleaning Services
Resolution 0416-13

Be it resolved that the Board of Trustees authorize the Mayor to sign the proposals from Acosta DMA, LLC for professional cleaning services rendered during fiscal year 2025-2026 as follows:

1. Police Department in an amount not to exceed \$127 for routine weekly service cleaning, special services to be quoted upon request; and,
2. Village Hall in the amount of \$87 for routine weekly service cleaning, special services to be quoted upon request.

Motion made by Mayor Citrin and seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

TUFSD Information Session
Resolution 0416-14

Be it resolved that the Board of Trustees allow a public information session at Wee Wah Park about the upcoming Tuxedo Union Free School District budget vote and elections.

Motion made by Mayor Citrin, seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

**Election Day 2025
Resolution 0416-15**

Be it resolved that polling hours on Election Day, June 17, 2025, will be from 6am to 9pm and elections will be held at 80 Lorillard Road.

Motion made by Mayor Citrin, seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Audit of Claims

AUDIT OF CLAIMS – Bills for the General Fund in the amount of \$146,226.24, bills for the Water Fund of \$29,383.79 and bills for the Sewer Fund in the amount of \$5,545.71 were audited and ordered paid.

Budget Transfers

General Fund	From	To
7140.4 - Recreational -Contractual	\$5,010.00	
5142.1 - Snow Removal-Personnel		\$2,010.00
8160.4 - Garbage Contractual		\$3,000.00
Sewer Fund	From	To
8130.45 Sewage-I&I	\$4,000.00	
8130.1 - Sewage-Personnel		\$4,000.00

**Enter Executive Session
Resolution 0416-16**

Be it resolved that the Board of Trustees leave the Public Meeting and enter Executive Session at 8:23 p.m. to discuss attorney opinions regarding Front Gate access.

Motion made by Mayor Citrin, seconded by Trustee Brooke.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Exit Executive Session
Resolution 0416-17

Be it resolved that the Board of Trustees exit Executive Session and re-enter the Public Meeting at 8:43 p.m.

Motion made by Mayor Citrin, seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye

Adjournment
Resolution 0416-18

Be it resolved that the Board of Trustees adjourn the Public Meeting at 8:45 p.m.

Motion made by Mayor Citrin, seconded by Trustee Turner.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Absent
Trustee Brooke – Aye
Trustee Scherer – Aye
Trustee Turner – Aye