VILLAGE OF TUXEDO PARK
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 20, 2025

Present:	Mayor Marc D. Citrin Deputy Mayor Michele Lindsay Trustee Joshua Scherer Trustee Matthew Tinari
Clerk:	Elizabeth A. Doherty
Absent:	Trustee Jedediah Turner
Village Attorney:	Jared Kasschau, Esq. (Harris Beach, PLLC) via Zoom
Attendees:	Building and Land Use Officer John Ledwith, Department of Public Works Superintendent Jeff Voss, Police Chief Allen Faust, two members of the public were in attendance at Village Hall and approximately ten members of the public attended via Zoom.

Mayor Citrin called the meeting to order at 7:00 p.m. The Pledge of Allegiance was made followed by roll call.

Reports to the Board
Resolution 1120-01

Be it resolved that the Board add all written reports to the permanent record.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Minutes
October 16, 2025 and November 5, 2025
Resolution 1120-02

Be it resolved that the Board of Trustees approve the minutes from the Board of Trustees regular monthly meeting on October 16, 2025 and the Special Meeting on November 5, 2025.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.
Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Public Hearing
Resolution 1120-03

Be it resolved that the Public Hearing for the code amendments to add alternate board members to the appointed boards be rescheduled to Thursday, December 18, 2025 at 7:00 p.m.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Community Solar Initiative
Resolution 1120-04

WHEREAS, the Village of Tuxedo Park recognizes the importance of expanding access to clean, renewable energy resources for the health, welfare, and economic benefit of its residents and businesses; and

WHEREAS, community solar enables eligible residents to benefit from utility bill savings without installing solar panels on their own property, while supporting State and local sustainability goals; and

WHEREAS, ProjectEconomics, Inc. d/b/a PowerMarket is an experienced community solar provider, has offered to collaborate with the Village on a community outreach campaign consistent with state climate and clean energy program requirements; and

WHEREAS, a Memorandum of Understanding ("MOU") has been drafted to outline the respective roles and responsibilities of PowerMarket and the Village in supporting this voluntary community solar outreach effort; and

WHEREAS, the Board of Trustees has reviewed the Memorandum of Understanding and finds it to be in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Tuxedo Park as follows:

The Mayor is hereby authorized to sign the Memorandum of Understanding with ProjectEconomics, Inc. d/b/a PowerMarket, attached hereto and incorporated herein by reference, to outline the specific roles and responsibilities of each party in the community solar campaign.

This initiative is voluntary for residents and imposes no cost or financial obligations on the Village.

This resolution shall take effect immediately upon its adoption.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Weston & Sampson
ArcGIS Online Organization
Resolution 1120-05

Be it resolved that the Board of Trustees authorize the Mayor to sign the contract from Weston & Sampson in the amount of $10,000 to provide services for the establishment of an ArcGIS Online Organization.

Motion made by Mayor Citrin and seconded by Trustee Scherer.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Weston & Sampson
SSES Phase 3 Sub-Basins 5, 8, 16 and 17
Resolution 1120-06

Be it resolved that the Board of Trustees authorize the Mayor to sign the contract from Weston & Sampson in the amount of $139,500 for engineering services to be done on the Phase 3 SSES work plan for Sub-Basins 5, 8, 16 and 17. This is a mandated repair by the DEC; it is not optional work.

Motion made by Mayor Citrin and seconded by Trustee Scherer.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Weston & Sampson
Water Treatment Plant Clearwell Upgrade
Design Services Amendment No. 1
Resolution 1120-07

Be it resolved that the Board of Trustees authorize the Mayor to sign the contract with Weston & Sampson in the amount of $68,000 for engineering services related to additional design, permitting, bidding and construction phase services in connection with the Water Treatment Plant (WTP) Clearwell Upgrade, said funds to come from the Water Fund reserves. The original fee was $28,300.

Motion made by Mayor Citrin and seconded by Trustee Scherer.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Weston & Sampson
2026-2027 Roadway Program
Resolution 1120-08

Be it resolved that the Board of Trustees authorize the Mayor to sign the contract from Weston & Sampson in an amount not to exceed $20,000 to provide engineering services for pavement core sampling and analysis and to support the Village of Tuxedo Park's 2026-2027 roadway rehabilitation program with the Village Board to designate those roads to be examined.

Motion made by Mayor Citrin and seconded by Trustee Scherer.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

PBA Agreement
Resolution 1120-09

Be it resolved that the Board of Trustees authorize the Mayor to sign the Memorandum of Agreement for the Village of Tuxedo Park Police Benevolent Association (PBA) which covers the period of June 1, 2025 through May 31, 2029.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Auction of DPW Truck
Resolution 1120-10

Be it resolved that the Board of Trustees authorize the DPW to place the 2021 DPW Freightliner truck on an auction site to be sold to the highest bidder at a reserve price to be determined by the Deputy Mayor.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Planning Board Appointment
Resolution 1120-11

Be it resolved that the Board of Trustees authorize the appointment and confirmation of Anthony Nelson to the Planning Board for a term ending December 6, 2027.

Motion made by Mayor Citrin, seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Planning Board Appointment
Resolution 1120-12

Be it resolved that the Board of Trustees authorize the appointment and confirmation of Natalia Tyhovych to the Planning Board for a term ending December 2, 2030.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Ratification of Approval
Resolution 1120-13

Be it resolved that the Village of Tuxedo Park Board of Trustees ratify the authorization granted at a Special Meeting on November 12, 2025 for a contract submitted by Arkel Motors, Inc., in

the amount of $22,021.33, to rebuild the engine of a DPW truck. The meeting on November 12th was attended by three members of the Board, two of whom participated remotely.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Annual Bird Count
Resolution 1120-14

Be it resolved that the Board of Trustees authorize the Fyke Nature Association to perform their annual bird count.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Levy Unpaid Village Taxes
Resolution 1120-15

Resolved that the Village Clerk be authorized to send to the County of Orange Commissioner of Finance the attached parcel list of unpaid 2025-2026 Village taxes totaling $115,429.49 for levy onto the January 2026 Town/County Tax Bill of each parcel, and that the parcel list has been compared to the original tax warrant/tax roll and found to be correct.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Auctions International
Resolution 1120-16

Be it resolved that the Board of Trustees accept the highest bid of $6,045 from Auctions International for the following:

a. Various chain saws, weed whackers and blower packs - $110
b. 2010 Cam Superline 12 ton 20' trailer - $1,150
c. Dickson 48" mower parts - $135
d. 2014 Ford F250 pickup truck - $4,650

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Special Meeting
Resolution 1120-17

Be it resolved that the Board of Trustees schedule a Special Meeting to be held on Monday, November 24, 2025 at 7:00 p.m., said meeting to discuss and approve the garbage and recycling collection contract.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Audit of Claims

AUDIT OF CLAIMS – September – Bills for the General Fund in the amount of $282,949.60, bills for the Sewer Fund in the amount of $16,862.72, bills for the Water Fund of $39,750.08, and bills for the Professional Fees Fund of $11,122.48 were audited and ordered paid.

Budget Modifications

General Fund	**Debit**	**Credit**
5120.4 - Bridges Contractual	$101,900	
7140.4 - Recreation Contractual	$5,300	
9010.8 - NYS Retirement (ERS)	$5,387	
599 - Unappropriated Reserves		$107,200
9010.8 - NYS Retirement (PFRS)		$5,387

Refund
Resolution 1120-18

Be it resolved that the escrow paid by the Haydu family for construction work that was never actually undertaken be returned to them as soon as possible.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Resolution 1120-19

Be it resolved that the Village Building Inspector is authorized to provide notification to the bonding company that the work on the Paes property is complete and that the bond can be released at the Building Inspector's discretion.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Enter Executive Session
Resolution 1120-20

Be it resolved that the Board of Trustees leave the Public Meeting and enter Executive Session at 9:44 p.m. to discuss disputes of Water bills and Professional Fees billing.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Exit Executive Session
Resolution 1120-21

Be it resolved that the Board of Trustees exit Executive Session and re-enter the Public Meeting at 10:07 p.m.

Motion made by Mayor Citrin and seconded by Trustee Scherer.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Water Bill Dispute
Resolution 1120-22

Be it resolved that the Board of Trustees authorize the reduction of the water bill issued to Account #00471 in exchange for a general release to be prepared by counsel.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Adjournment
Resolution 1120-23

Be it resolved that the Public Meeting be adjourned at 10:08 p.m.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye
Deputy Mayor Lindsay – Aye
Trustee Scherer – Aye
Trustee Tinari – Aye
Trustee Turner – Absent

Respectfully submitted,

Elizabeth A. Doherty

Elizabeth A. Doherty
Village Clerk-Treasurer