

**VILLAGE OF TUXEDO PARK  
BOARD OF TRUSTEES  
REGULAR MEETING  
DECEMBER 18, 2025  
*Draft***

Present: Mayor Marc D. Citrin  
Deputy Mayor Michele Lindsay  
Trustee Jedediah Turner (via Zoom)  
Trustee Matthew Tinari

Clerk: Elizabeth A. Doherty

Absent: Trustee Joshua Scherer

Village Attorney: Ian Connett, Esq. (Harris Beach Murtha, PLLC) via Zoom

Attendees: Building and Land Use Officer John Ledwith, Department of Public Works  
Superintendent Jeff Voss, Police Chief Allen Faust, one member of the  
public was in attendance at Village Hall and approximately three members  
of the public attended via Zoom.

Mayor Citrin called the meeting to order at 7:00 p.m. The Pledge of Allegiance was made followed by roll call.

Mayor Citrin read for the record the notice that was published in the Times Herald-Record on Thursday, November 20, 2025.

**VILLAGE OF TUXEDO PARK  
NOTICE OF PUBLIC HEARINGS**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Village Board of the Village of Tuxedo Park, Orange County, New York, on December 18, 2025, at 7:00 pm or as soon thereafter as can be heard at the Village of Tuxedo Park, Village Hall, 80 Lorillard Road, Tuxedo Park, New York 10987 to consider the adoption of the following proposed Local Laws:

VTP 02-25: A proposed law providing for an alternate board member on the Planning Board;

VTP 03-25: A proposed law providing for an alternate board member on the Board of Zoning Appeals; and

VTP 04-25: A proposed law providing for an alternate board member on the Board of Architectural Review.

Said Local Laws will be made available for review in the Village Clerk's Office, 80 Lorillard Road, Tuxedo Park, NY and may be examined after November 14, 2025 by any interested party from 9:00 am to 4:00 pm, Monday through Friday.

By Order of the Village Board  
of the Village of Tuxedo Park  
Elizabeth Doherty, Village Clerk

**Open the Public Hearing**  
**Resolution 1218-01**

Be it resolved to open the Public Hearing on all three introductory laws, Local Law #2 of 2025, Local Law #3 of 2025 and Local Law #4 of 2025, to provide for alternate board members on the three appointed boards as set forth in the Public Hearing Notice.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Close the Public Hearing**  
**Resolution 1218-02**

Be it resolved to close the Public Hearing on all three introductory laws, Local Law #2 of 2025, Local Law #3 of 2025 and Local Law #4 of 2025 with respect to providing alternate board members on the three appointed boards.

Motion made by Mayor Citrin, seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Reports to the Board**  
**Resolution 1218-03**

Be it resolved that the Board add all written reports to the permanent record.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Minutes**  
**November 20, 2025**  
**Resolution 1218-04**

Be it resolved that the Board of Trustees approve the minutes from the regular Board of Trustees monthly meeting on November 20, 2025.

Motion made by Mayor Citrin, seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Minutes**  
**November 24, 2025**  
**Resolution 1218-05**

Be it resolved that the Board of Trustees approve the minutes from the Special Board of Trustees monthly meeting on November 24, 2025.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye

Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Tree Removal Service**  
**Resolution 1218-06**

Be it resolved that the Board of Trustees approve the following: Decker's Tree Service to remove the branches from the Tuxedo Road tree at an amount of \$800; and, On Point Tree Service LLC to be contracted remove the tree at 120 East Lake Road that is leaning, for an amount of \$2,100.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Water Leak Forgiveness Program**  
**Resolution 1218-07**

Be it resolved that the Board of Trustees adopt a water leak forgiveness program for a leak that is equal in cost to at least 200% of a normal bill from a representative billing period, provided that the leak is fixed, and that the formula for relief is one half of the high bill amount but not less than 150% of the typical bill.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Sewer Billing**  
**Resolution 1218-08**

Be it resolved that the Board of Trustees mandate that residents who wish to seek a reduction in their sewer bills, based upon installation of an irrigation system, that the residents must first request the installation of a separate irrigation water meter before seeking said relief.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Local Law #2 of 2025**  
**Alternate Board Members – Planning Board**  
**Resolution 1218-09**

Be it resolved that the Board of Trustees adopt Local Law #2 of 2025, adding an alternate board member to the Planning Board.

Motion made by Mayor Citrin, seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Local Law #3 of 2025**  
**Alternate Board Members – Board of Zoning Appeals**  
**Resolution 1218-10**

Be it resolved that the Board of Trustees adopt Local Law #3 of 2025, adding an alternate board member to the Board of Zoning Appeals.

Motion made by Mayor Citrin, seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent

Trustee Tinari – Aye  
Trustee Turner – Aye

**Local Law #4 of 2025**  
**Alternate Board Members – Architectural Review Board**  
**Resolution 1218-11**

Be it resolved that the Board of Trustees adopt Local Law #3 of 2025 adding an alternate board member to the Board of Zoning Appeals.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Climate Action Plan**  
**Resolution 1218-12**

Be it resolved that the Board of Trustees accept the recommendations described in the Climate Action Plan submitted by the Climate Action Committee.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Unified Solar Permit**  
**Resolution 1218-13**

Be it resolved that the Board of Trustees approve the use of the NY State Unified Solar Permit.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Audit Fee – 2024 Audit**  
**Resolution 1218-14**

Be it resolved that the Board of Trustees authorize the expenditure of an additional \$5,000 in payment of the 2024 audit in recognition of the fact the it took longer than usual due to the change in the accounting software program, the total fee being \$27,500.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**2024 Audit**  
**Resolution 1218-15**

Be it resolved that the Board of Trustees accept the findings of the 2024 Audit of the Village of Tuxedo Park including the Justice Court.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Tuxedo Joint Fire District Appointments**  
**Resolution 1218-16**

Be it resolved that the Board of Trustees authorize the Tuxedo Joint Fire District to reappoint Commissioners Kent Clark and Paul Eichengreen to five-year terms ending December 31, 2030.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Amawalk Consulting Group LLC Invoice**  
**Resolution 1218-17**

Be it resolved that the Board of Trustees authorize the payment of the invoice from Amawalk Consulting Group LLC in the amount of \$5,596 to be charged to 8340.4 – Water Transportation and Distribution Contractual.

Motion made by Mayor Citrin and seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Audit of Claims**

AUDIT OF CLAIMS – September – Bills for the General Fund in the amount of \$413,476.68, bills for the Sewer Fund in the amount of \$3,802.79, bills for the Water Fund of \$47,354.69, and bills for the Professional Fees Fund of \$1,305.00 were audited and ordered paid.

**Budget Modifications**

| <b>General Fund</b>             | <b>Debit</b> | <b>Credit</b> |
|---------------------------------|--------------|---------------|
| 5120.4 - Bridges Contractual    | \$138,000    |               |
| 7140.4 - Recreation Contractual | \$2,900      |               |
| 599 - Unappropriated Reserves   |              | \$140,900     |

**Enter Executive Session**  
**Resolution 1218-18**

Be it resolved that the Board of Trustees leave the Public Meeting and enter Executive Session at 9:01 p.m. to discuss Police personnel matters, elements of the 2024 audit report, and seek legal advice on certain other matters.

Motion made by Mayor Citrin, seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Exit Executive Session**  
**Resolution 1218-19**

Be it resolved that the Board of Trustees exit Executive Session and re-enter the Public Meeting at 9:40 p.m.

Motion made by Mayor Citrin and seconded by Trustee Tinari.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Cooper Arias**  
**Resolution 1218-20**

Be it resolved that the Board of Trustees authorize the retention of Cooper Arias LLP to perform the mandated audit for the fiscal year for the Village ending May 31, 2025. Said audit to be conducted by Cooper Arias for a fee not to exceed \$30,000. This retainer is approved subject to

Cooper Arias LLP providing a schedule of their hourly rates as referred to within the retainer itself. Anything over the stipulated amount of \$30,000 is subject to review by the Board of Trustees.

Motion made by Mayor Citrin, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

**Adjournment**  
**Resolution 1218-21**

At 9:43 p.m. a motion was made by Mayor Citrin to adjourn the public meeting, seconded by Deputy Mayor Lindsay.

Vote of the Board:

Mayor Citrin – Aye  
Deputy Mayor Lindsay – Aye  
Trustee Scherer – Absent  
Trustee Tinari – Aye  
Trustee Turner – Aye

Respectfully submitted,

Elizabeth A. Doherty  
Village Clerk-Treasurer